

CLOSING INFORMATION: BUYER'S AGENT

To facilitate a smooth closing, provide this form to the Lender, Settlement Agent and to the other agent. This form is for information purposes only, and in the event there is a conflict between this form and the Contract, then the Contract controls. The information on this form is not an amendment or in any way to be interpreted as part of the Contract.

Projected Closing Date: _____

Property Address: _____

Please provide the first, middle and last name of all buyers.

Buyer(s) Name(s): _____

Cell Phone Number(s): _____

Email Address: _____

Selling Real Estate Firm Information

Firm Name: _____

Firm License No.: _____

Firm Address: _____

Buyer's Agent's Name & Phone: _____

Buyer's Agent's License No.: _____

Email: _____

Commission % or \$ to Selling Office: \$ _____

Administrative Fees (if any) \$ _____

Closing Costs

Seller credit toward borrower's closing fees \$ _____

Does the contract specify if the WDIR and Home Warranty are included in closing costs? Yes No

Third Party Vendors

| Check any that apply | Fee (if known) |
|---|----------------|
| <input type="checkbox"/> WDIR Company: _____ | \$ _____ |
| <input type="checkbox"/> Home Warranty Company: _____ | \$ _____ |
| <input type="checkbox"/> Survey Company: _____ | \$ _____ |

*Neither Lender nor Closing Attorney needs a copy of the home inspection report – just the fee amount and Inspector's name.

Settlement Agent/ Closing Attorney agreed to by Buyer & Seller

| | |
|-------------|---------------|
| Name _____ | Address _____ |
| Phone _____ | Fax _____ |
| Email _____ | |

IMPORTANT! Buyer funds for closing --Please alert the Buyer that many Closing Attorneys now require funds for closing to be WIRED. Your Buyer will need to contact his bank to discuss their policy regarding initiating wires very early in the process. Many banks now require in-person authorization, and this is a frequent problem and cause of delays with Buyers who have funds in out-of-state banks.