

CLOSING INFORMATION: SELLER'S AGENT

To facilitate a smooth closing, provide this form to the Lender, Settlement Agent and to the other agent. This form is for information purposes only, and in the event there is a conflict between this form and the Contract, then the Contract controls. The information on this form is not an amendment or in any way to be interpreted as part of the Contract.

Projected Closing Date: _____

Property Address: _____

Please provide the first, middle and last name of all sellers.

Seller(s) Name(s): _____

Cell Phone Number: _____

New Mailing Address: _____

Marital Status: Single Married Divorced

If divorced while residing in the property, please provide a copy of the Final Divorce Decree/Order to the Settlement Agent.

Listing Real Estate Firm

Firm Name: _____
Firm License No.: _____
Firm Address: _____
Seller's Agent's Name & Phone #: _____
Seller's Agent's License No.: _____
Email: _____

Commission

Commission % or \$ to Listing Office: _____

Commission % or \$ to Selling Office: _____

Closing Costs

Seller credit toward borrower's closing fees \$ _____

Does the contract specify if the WDIR and Home Warranty are included in closing costs? Yes No

Third Party Vendors

Check any that apply	Fee (if known)
<input type="checkbox"/> WDIR Company: _____	\$ _____
<input type="checkbox"/> Home Warranty Company: _____	\$ _____
<input type="checkbox"/> Survey Company: _____	\$ _____

*Neither Lender nor Closing Attorney needs a copy of the home inspection report – just the fee amount and Inspector's name.

HOA Management Company – if any

Contact Information: _____

Annual Payment: \$ _____ Are they paid current? Yes No

Due Dates: _____ HOA Transfer Fee: _____

Leasehold Annual Assessment – if any

Annual Lease: \$ _____ Are they paid current? Yes No

Due Date: _____ PRVWSD 16TH Section

Any other anticipated costs or fees such as foundation, septic or well water inspection? Yes No

If yes, please list here _____ Paid by: Buyer Seller

Payoff of Seller's current mortgage(s)

List the below information for all mortgage holders

Mortgage Holder Name: _____ Loan No.: _____

Contact Info: _____

Equity Holder Name: _____ Loan No.: _____

Contact Info: _____

Settlement Agent/ Closing Attorney agreed to by Buyer & Seller

Name: _____ Address: _____

Phone: _____ Fax: _____

Email: _____

Will the Seller attend Closing? Yes No

Will the documents need to be mailed to Seller? Yes No

Power of Attorney closing for the Seller? Yes No

Homestead

NOTE: A spouse cannot convey homestead by power of attorney for their spouse in Mississippi—please contact the settlement agent immediately to discuss options and fees for power of attorney.

Is Seller's homestead exemption in place for the current year? Yes No

Yearly Tax Bill: \$ _____

Important! Please ask your Seller if any of the following actions occurred in the prior year:

Seller moved Purchased car tag in another county Leased the property

If your Seller answered yes to any of the above, please advise the lender and settlement agency.

NEW CONSTRUCTION: Builder will need to provide to the buyer's lender at a minimum the Certificate of Occupancy, Building Permit and Termite Pretreatment Information.